



Mailed-in Child Passport Renewal Applications (PC8)

Information for Customers

Frequently Asked Questions

1. Can I mail-in a first-time child passport application?
 - No. First time child applications must be lodged in person at your nearest mission. Applicants aged up to 15 years old who have held a previous passport are eligible to apply by mail.
2. Do I include the applicant's previous passport with the application?
 - No need to send the physical passport
3. Do I need to include a copy of the applicant's previous passport bio data page?
 - No
4. Do I need to include a copy of the applicant's birth certificate?
 - No
5. Do I need to include a copy of the applicant's citizenship certificate?
 - No.
6. Where do I mail the application to?
 - Australian High Commission, 21, Srimath R G Senanayake Mawatha, Colombo 07, Sri Lanka
7. Who can certify both parents' identity documents?
 - Please refer to the list of people who can complete the guarantor declaration [here](#).
8. How will I know if/when my application has been received at post?
 - A payment receipt will be emailed to the nominated email address on the application form.
9. Will the mission post the child's new passport to me?
 - The new passport will be posted to the postal **address provided** on the passport application form (PC8). If your circumstances have since changed, please contact the mission where you mailed your application to discuss alternative options.
10. What if I cannot access the online portal to complete and print a PC8 application to renew my child's passports?
 - Contact your nearest Australian mission Consular.Colombo@dfat.gov.au or +94 112463232 for further advice.